

**ABE6940 Supervised Teaching Student Request Form**  
**Registration request must be submitted to Robin Snyder by:**

Fall **June 15<sup>th</sup>**

Spring **November 1st**

Summer **April 15th**

The purpose of this course is to provide students with supervised teaching experience on developing effective instructional methods and materials in education in the ABE Department and to learn teaching and assessment practices under direct mentorship by a faculty member.

Students will be assigned based on semester requests for assistance by ABE faculty. Once assigned this form will be returned to you to complete the contract and obtain the instructor's signature. ***It may not be possible to fulfill all requests each semester.***

**Please refer to the syllabus for guidelines for this course.**

**To be considered for Supervised Teaching please complete all questions:**

1. Take FERPA privacy training. <http://privacy.ufl.edu/privacy-training/> Print certificate of completion and attach it to this form.
2. Complete one of the following course/workshops/trainings on better teaching practices. Print certificate of completion (or transcript with grade) and attach it to this form.
  - EGS6056 - Learning and Teaching in Engineering
  - <http://teach.ufl.edu/teaching-assistants/>
3. Provide the following information.

Name \_\_\_\_\_ UFID \_\_\_\_\_

Number of credits requested \_\_\_\_\_

UG specialization \_\_\_\_\_ Graduate research area \_\_\_\_\_

List your skills/experience \_\_\_\_\_

Graduate Committee chair(s) \_\_\_\_\_

**Teaching interest (check all that apply):**

- Instruction – Lecture/Lab
- Develop course materials
- Extension materials-EDIS publication
- Develop Web Modules

**Are there specific courses you are interested in assisting with? If so, list them here:**

\_\_\_\_\_  
(There is no guarantee you will be assigned to the listed course but it will assist with our review.)

**This section to be completed AFTER you are assigned to a course.**

Complete the ABE6940 Teaching Contract with the assigned instructor and submit it with this signed form. I understand that assignments will be made based on the needs of the ABE department. By signing below I agree to the terms of the ABE Supervised Teaching Contract (attached) and syllabus.

Course Name \_\_\_\_\_ Course # \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor signature \_\_\_\_\_ Date \_\_\_\_\_