

Student Name: _____ UFID: _____

Class/College/Major: ___ EG _____ Phone: _____

Petition for (semester/year) _____ Email: _____

When submitting a petition, you must attach:

- A detailed explanation of why you are requesting an exception to college policy
- Written documentation that supports your explanation

The Undergraduate Petitions Committee meets weekly. Results will be available within 7 business days from the time you submit the petition. Attach all written documentation to this petition. The committee will not review incomplete petitions. Submit completed petitions to: ***petitions@eng.ufl.edu***

Petition decisions will only be disclosed through your Gatorlink email and never by telephone.

Denied petitions may be appealed in writing **ONLY** if new documentation and new information are provided.

- Increase maximum credits to _____
- Waive 30 hour residency requirement
- Additional drop
- Dual enroll at UF and _____
- Drop/withdraw after deadline (fall/spring only)

Briefly describe your request and ***attach supporting documentation***. If requesting Dual Enrollment, indicate which courses you will take at each school and why this is necessary. You may attach a separate sheet if needed.

Date: _____

Student Signature: _____

Department Recommendation: Fully Support Support with reservations Do not support

Name

Signature

Date

Status: Approved Deferred Denied Date: _____

Comments: